

Explanation of Venue Hire Fees and Charges – Revised 05/07/2023

Venue Hire

This charge covers the cost directly incurred by Scott Cinemas Ltd during the venue hire. This includes but not limited to staff costs, energy and utilities, wear and tear of projection equipment in line with manufacture's guidelines. This cost can also cover the use of an auditorium at a time when we would usually have a screening open to the public.

The venue hire fees are listed below and allow the customer to use the auditorium for upto 3 hours:

Daily - 9am-Noon: £150.00

Mon – Fri (Excluding School Holidays) – Noon-6pm: £200.00

Mon – Thur & Sun – 6pm-11pm: £300.00

Fri - 6pm-11pm + Sat, Noon – 11pm, and weekdays until 6pm during school holidays:
£350.00

Film Hire

If your venue hire includes a screening of a film from a studio, this will accrue an added fee. For films currently screening, we currently charge £6.00 per person in addition to the venue hire cost. There is a minimum guarantee of £150.00 (not including venue hire) for these screenings that have to be met for us to screen a current release film.

For films that are not currently on release and we'll have to bring in especially for your screening, we currently charge £5.00 per person (not including venue hire) this will come with min of £250.00 to cover the cost of the film being booked with the studio.

Technical Assistance

There is no addition fee for basic tech support for a venue hire that requires microphones or screening of your own content. If extra staff are needed to support your hire, then a fee will be added.

Additional premium or Food Charges

This charge may include the use of the big screen which would accrue an extra charge of £50.00 to your screening. The large screens at each cinema are as follows:

Barnstaple, Screen 1 & 4.

Bristol, Screen 1.

Bridgwater, Screen 3

East Grinstead, Screen 1.

Exmouth, Screen 1.

Newton Abbot, Screen 1.

Sidmouth.

Any refreshments requirements as discussed between the customer and the host. All such charges will be made clear to the customer and agreed by both parties in advance.

Terms & Conditions

All private hire bookings have to be cleared by Scott Cinemas Ltd Head Office. If speaking to a cinema manager directly, they will confirm all bookings with HO first. For contractual reasons in relation to standard film screenings, we are under no obligation to accept all requests. In all cases, a security deposit of £100.00 (paid by cash, cheque or credit/debit card) is required to be paid within 7 days of your screening being confirmed. Credit & Debit card payments must be made at the cinema the hire is arranged for. Cheque payments can be sent to WTW-Scott Cinemas Ltd, Suite 2, Bridge House, Courtenay Street, Newton Abbot, TQ12 2QS along with a copy of your confirmation form. If the event is cancelled by the client less than 7 days beforehand, the deposit will become nonrefundable and non-transferable. The remainder of the final price must be paid before the event, up to and including the start time. This amount can only be paid by cash or credit/debit card – this is because of the clearance time required for cheque payments. If the outstanding balance is not paid prior to the start time, then the hire will not continue. All Private Hire parties are expected to abide by our standard Terms & Conditions of Ticket Purchase. A signature will be required by the client to demonstrate compliance with this aspect. The British Board of Film Classification rating still applies for all attendees. For private hires aimed towards children, adequate parental or guardian supervision must be in place. For school bookings, we generally admit teachers and carers free of charge. Large parties of children under the age of 15 (fifteen) may not be left without supervision. These Terms & Conditions are not exhaustive.

Additional Information

Invoice & Receipts

Receipts will be issued in-cinema for all payments of deposits and balances paid by Cash or Credit/Debit Card. For payments by Cheque, a receipt can be issued from Head Office, upon request. A breakdown of charges will be attached to all hire confirmations, and this may be used as an invoice or receipt. For a printed invoice, please discuss with the person(s) arranging the private hire. All prices include VAT.